



Dear Parents/Carers

Re: Holidays in term time

Holidays during term time, with the exception of illness, are the most common reasons for absence from school.

Schools and the local authority understand the difficulties some families face in deciding whether to take holidays during term time. We aim to give families flexibility to take holidays outside the peak of summer by having the two-week breaks, one week in October (**extended due to inset days on 22nd and 23rd**) and one week in February. We would encourage families to take advantage of these half-term breaks when considering booking holidays.

Holidays during term time will not be approved by the Head Teacher, and therefore will be marked as 'unauthorised absence' on the register. Overall attendance of less than 90% is considered persistent absence, and can result in legal action.

Absence from school, for any reason, can affect children's progress and prevent them from achieving their full potential. Evidence shows that regular and prolonged absences can have a long-term impact on children's achievement and social development, and therefore their future opportunities. 90% attendance is the equivalent of missing half a day every week.

We appreciate your continued co-operation in ensuring your children attend school regularly in the coming academic year.

Yours sincerely

A handwritten signature in black ink, appearing to read 'T. Merron'.

Tracey Merron,
Attendance Manager.